

## BOND REQUEST WORKSHEET

**CONTRACTOR & ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OBLIGEE:** \_\_\_\_\_  
(Who is asking for the bond)

**OBLIGEE'S ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_

**OBLIGEE'S EMAIL ADDRESS:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_  
**PROJECT ADDRESS:** \_\_\_\_\_

<p><input type="checkbox"/> <b>BID BOND</b></p> <p><b>DATE OF BID:</b> _____</p> <p><b>BID ESTIMATE:</b> _____</p> <p><small>(INCLUDING ALTERNATES)</small>     \$ _____</p> <p><b>BID BOND %:</b> _____ %</p>	<p><input type="checkbox"/> <b>PERFORMANCE BOND</b></p> <p><input type="checkbox"/> <b>LABOR &amp; MATERIAL PAYMENT BOND</b></p> <p><input type="checkbox"/> <b>MAINTENANCE BOND</b></p> <p><b>CONTRACT DATE:</b> _____</p> <p><b>CONTRACT AMOUNT:</b> \$ _____</p> <p><small>(INCLUDE BID RESULTS BELOW)</small></p>
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**TYPE OF BOND FORM REQUIRED:** \_\_\_\_\_

**NO. OF ORIGINALS NEEDED:** \_\_\_\_\_     **NO. OF COPIES NEEDED:** \_\_\_\_\_

<p><b>JOB COST BREAKDOWN</b></p> <p><b>LABOR:</b> _____ %</p> <p><b>MATERIALS:</b> _____ %</p> <p><b>SUBS:</b> _____ %</p> <p><b>PROFIT:</b> _____ %</p>	<p><b>COMPLETION TIME (DAYS):</b> _____</p> <p><b>START DATE:</b> _____</p> <p><b>COMPLETION DATE:</b> _____</p> <p><b>RETAINAGE:</b> _____ %</p>
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**LIQUIDATED DAMAGES:** \$ \_\_\_\_\_     **MAINTENANCE/ WARRANTY PERIOD:** \_\_\_\_\_ yrs.

**CURRENT WORK ON HAND:** \$ \_\_\_\_\_     **BONDED?**     Yes     No

**BID RESULTS, IF KNOWN:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**ENGINEER/ ARCHITECT ESTIMATE:** \$ \_\_\_\_\_

**SCOPE OF WORK:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DELIVERY INSTRUCTIONS:** \_\_\_\_\_

**REQUESTED BY:** \_\_\_\_\_     **DATE:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_     **DATE:** \_\_\_\_\_

*The Contractor acknowledges the accuracy of the aforesaid information and will in no way hold JMG Insurance Corp liable for any inaccuracies due to data presented in error by or on behalf of said Contractor.*